

Utilities Commission Meeting 24 August 2021

Participants Chair Jack Holcomb, Vice Chair Buddy Davenport, Secy.-Treas. Lillian Conrad, Commissioner James Smith, Counsel Thomas Cloud and GM/CEO Joe Bunch. Commissioner Rich Hawes was absent.

Safety Message School Safety Protocols (Volusia County): This year a total of 12,000 students are attending schools with only 1200 being virtual. Masks are not required but recommended. At the UC, masks are required when employees are out of their cubicles.

Resolutions 2021-07 & 2021-06 regarding rates revisions unanimously approved - Included electric service, water, irrigation, wastewater & reclaimed water rates.

"Appreciation for Honorable Service - Jack Holcomb." Jack Holcomb, a member of the UC since September 2015, was thanked by fellow commissioners and the Mayor & City Manager for his leadership over the last 6 years

Approval of Consent Items All unanimously approved

- **Minutes of UC Meeting of 7-26**
- **Washington Street NSB Streetscape Project** (the poles that are now located in the middle of the sidewalk will be removed and wires placed underground.
- **New Regional Lift Station - Airport Road Project.**
- **Purchase of Portable & Mobile Radio Communication Equipment.**

General Manager's Report

- **Financial Status:** Major projects expenditures for the entire year are expected to be \$15.5M. Customer growth continues due to new building; capital expenditures also continue to grow.
- **B S & E Metrics:** **Safety & Risk** are green: no OSHA incidents and no preventable motor vehicle accidents. **Water Resources & Customer Service, Materials Management, Human Resources & Information Technology** were all green. **Electric Reliability** was mostly green except for issues with Feeder Line 29.
- **New Developments in Progress** UC's investment policy is working with the Florida Municipal Power Agency to update revisions and investment assistance. Periodic reports will occur at future UC meetings.
- Commissioner Smith's and Vice Chair Buddy Davenport's **Travel Expenses Approved** to attend FMEA/FMPA 2021 Annual Conference.
- **UC Branding Initiative - *The Utility of the Future*** will modernize brand over time; the UC is currently working on this with a consultant.

Commission Counsel's Report: both items Unanimously Approved

- a. **Modification to Management & Governance Guidelines** All internal policies will be handled by the GM/CEO level while external policies will be brought to the commission.

b. **Exclusive Road Easement Agreement for Williamson Boulevard Extension Approved**

Involves UC, City of NSB, Florida DOT, Volusia County & the landowners. This last section will complete this road that parallels I-95 from Ormond Beach to Edgewater. The agreement is subject to the NSB's CC approval.

Unanimously Approved Risk Management Insurance Coverage for 2022

There will be an approximate 20% increase for property, crime, general liability, professional liability, worker's compensation, auto and inland marine. The total premium outlay for this coverage is approximately \$487,000.
