



ARTICLE IV

Charter Officers

*This article combines
Chapters 4 & 5 in the
current Charter.*



INTENT

To clearly identify the three leading staff members, the Charter Officers, appointed directly by the City Commission and to clarify the obligations each has to his or her role in the governing process.

Section Descriptions

- Section 4.01 Assigns to the City Commission the obligation to appoint the three Charter Officers by a majority vote of three.
- Section 4.02 – City Manager
 - a) requires that the City Manager must have the educational requirements for this profession as well as experience in local government management.
 - b) states that the City Commission will determine the City Manager's salary.
 - c) adds new language providing for the appointment by the City Commission of an Acting City Manager to serve in the absence of the City Manager.
 - d) outlines the duties of the City Manager including new language that the City Manager will submit a full annual report on the finances and administrative activities of the city to the public and will assist the Commission in setting both long term goals and strategies to implement the goals. This section removes:
 - the responsibility to be the purchasing agent for the city
 - The responsibility to negotiate settlement agreements for claims against the city
 - the requirement that the City Commission must approve the department heads selected by the City Manager.



Section Descriptions

- Section 4.03 – City Attorney
 - a) contains new language regarding the duties of the City Attorney.
 - b) The current Charter does not include any qualifications for the City Attorney. The proposed charter specifies that, in addition to being a practicing attorney, the City Attorney shall be a member in good standing of the Florida Bar and shall have had experience in local government law.

- Section 4.04 City Clerk
 - a) new language describing the duties of the City Clerk all of which are currently practiced but are not included in the current Charter
 - b) provides guidelines for the Clerk’s qualifications. The current Charter does not include qualifications for the Clerk’s position.



Additions & Deletions

In addition to the specifics noted in the previous two slides, this Article includes significant new language in respect to the Charter Officers' qualifications and performance including annual public financial reports and annual strategic planning requirements