

Utilities Commission Meeting September 23, 2019

Commissioners present William Biedenbach, Chair, Lillian Conrad, Secretary-Treasurer, Lee Griffith, Assistant Secretary-Treasurer James Davenport, General Manager/CEO Joe Bunch, and Thomas Cloud, General Counsel

I. Reorganizational Items

a. **Election of Officers** All commissioners retain their current positions per unanimous approval.

b. **UC meeting schedule** 3:00 p.m. on these dates: 1/27, 2/24, 3/23, 4/27, 5/26, 6/22, 7/27, 8/24, 9/28, 10/26, 11/23 and 12/17.

3. Approval of Consent Items

e. **Developer's Infrastructure, Capacity and Inspection Agreement – Isles at Venetian Bay**
Approved unanimously

f. **Developer's Infrastructure, Capacity and Inspection Agreement – River Deck**
Approved unanimously

g. **Developer's Infrastructure, Capacity and Inspection Agreement – Coastal Woods Amenity Center** Approved unanimously

4. General Manager's Report

a. **FINANCIAL STATUS – August 2019** Staff reported a positive change in net assets of \$1.2 million for August. Year-To-Date Capital expenses are 12.4 million as compared to the Capital Budget of 22.6 million. August 2019 YTD revenue for electric is about the same as last year: \$38.7 million. Water revenue grew . \$4 million a year ago, with \$7.5 million for tap water and \$7.2M for reclaimed water. Note: customer base grew 3% over the past year.

b. **Balanced Scorecard and Enterprise Metrics — August 2019** Staff reported all metrics are positive for Safety & Risk, Electrics Reliability, Water Resources, Customer Service, Human Resources, and Information Technology. Accounts Receivable are only \$300,000 versus close to \$800,000 at year's start.

5. COMMISSION COUNSEL'S REPORT Thomas Cloud

a. **U. C. Resolution #2019-04** Improves the routine easement approval process for the Director of Engineering & General Manager. It does not involve "giving away" easements. All decisions will be reviewed by the UC every 90 days.
Approved unanimously

b. **Attorney Glenn Storch has emailed Counsel Thomas Cloud re: the right of way for the extension of Williamson Avenue**, specifically pertaining to the UC.
Counsel Cloud forwarded to commissioners the string of emails pertaining to the Storch inquiry re: how the center-line of the property impacts on future use, any land-use study and optimization plan (how much of this property the UC will need), road construction timing (unknown), impact fees credits, storm/tap water usage as both are valuable, and, finally, any unusable tract of land that may be an issue.
Counsel Cloud underscored that these are factors that must be considered, along with the importance of communicating them to the public. Being transparent is critical. Several commissioners noted the need to discover Attorney Storch's client in this matter. GM

Bunch suggested placing this issue on the agenda for a public workshop for either October or November (date TBD).

7. New Business

- a. **Amending UC's Purchasing Policies & Procedures Manual** Raises the authority level of the Director of Engineering from \$1,000 to \$5,000; and the General Manager's level from \$50,000 to \$75,000 to improve efficiency.
Approved unanimously
- b. **Risk Management Insurance Coverage for FY2020** cost: \$378,000 vs. budgeted: \$390,000
Approved unanimously